



## Registration form

Name of child (full name):

\_\_\_\_\_

Gender: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Name of Parent/Carer 1:

\_\_\_\_\_

Name of Parent/Carer 2:

\_\_\_\_\_

Address and Postcode:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone no 1: \_\_\_\_\_

Telephone no 2: \_\_\_\_\_

Email address 1: \_\_\_\_\_

Email address 2: \_\_\_\_\_

How/Where did you hear about us?

\_\_\_\_\_

Current year group: \_\_\_\_\_ Year group next year: \_\_\_\_\_

Name of current school:

\_\_\_\_\_

Please circle what type of class you are expecting from below:

Online group class

Face to Face group class

Online one to one class

Face to Face and one to one class

If your child is taking the 11+ examination or an independent entrance examination, please circle the year your child may take the examination in from below:

2025 / 2026 / 2027 / 2028

Please circle the classes you would like to enrol your child in:

English / Maths / Vocabulary / Writing class / Test Class





## Parent /Carer Consent Form for online class

♣ MIVIA learning will be providing teaching lessons under the following conditions:

\* I parent/carer understand that I am responsible for payment of all fees, when they are due. I also understand that the fees is paid four/five weeks prior to lessons. Class fees are not refundable or transferable. All fees should be paid monthly in advance. Fees are fixed.

\* I parent/carer understand that I must inform 24 hours prior to any absence in lessons.

\* I parent/carer understand that I am responsible for my child's absence in lessons. 3 consecutive weeks of absence will result in your child's space becoming allotted to another child instead.

\* I parent/carer understand that I must pay for all classes including those that my child is absent as resources and extra help will be provided to make up for the knowledge missed during those lessons.

\* I parent /carer understand that I am responsible for the proper device, required resources and tranquil environment during the class time to ensure that my child learns to his/her best ability.

\* I parent/carer understand that I am responsible for my child's punctuality in all lessons including face to face and online lessons.

\* I parent/carer understand that I am responsible for all materials, support and required resources that my child may need for homework and extra work outside of lessons to ensure gradual improvement in education.

\*I parent/carer understand that I am responsible for communication between the teacher and child out of lesson times to ensure instructions are delivered to my child about lessons.

\* I parent/carer understand that I am responsible for sending classwork to teacher during lesson times for feedback at all times.

\* I parent/carer understand that I must supervise my child during lessons to ensure that they focus during class at all times. This applies for all student except students of year 8, 9, 10 and 11.

\* I parent /carer understand that I am responsible for the marking of classwork or homework during or out of lesson time to ensure gradual improvement and identification on weak spots of my child's knowledge.

\* I parent/carer understand that the teacher's camera may be turned off sometimes to carefully examine or test my child without any attention.

\* I parent /carer understand that I work with my child to make sure his / her homework assignments are completed and return to the teacher on time to ensure my child can build his/her knowledge. 3 consecutive weeks of missed homework will result your child's space becoming allotted to another child instead.

\* I parent/carer understand that my child must put in effort and complete classwork and homework punctually in order to see improvement.

\* I parent/carer understand that I must comply to all rules and regulations mentioned above to ensure my child is able to learn to his/her best ability.

**Fees structure:**

Year group	Payment for Group classes
1-6	£15
7-8	£18
9-11	£20

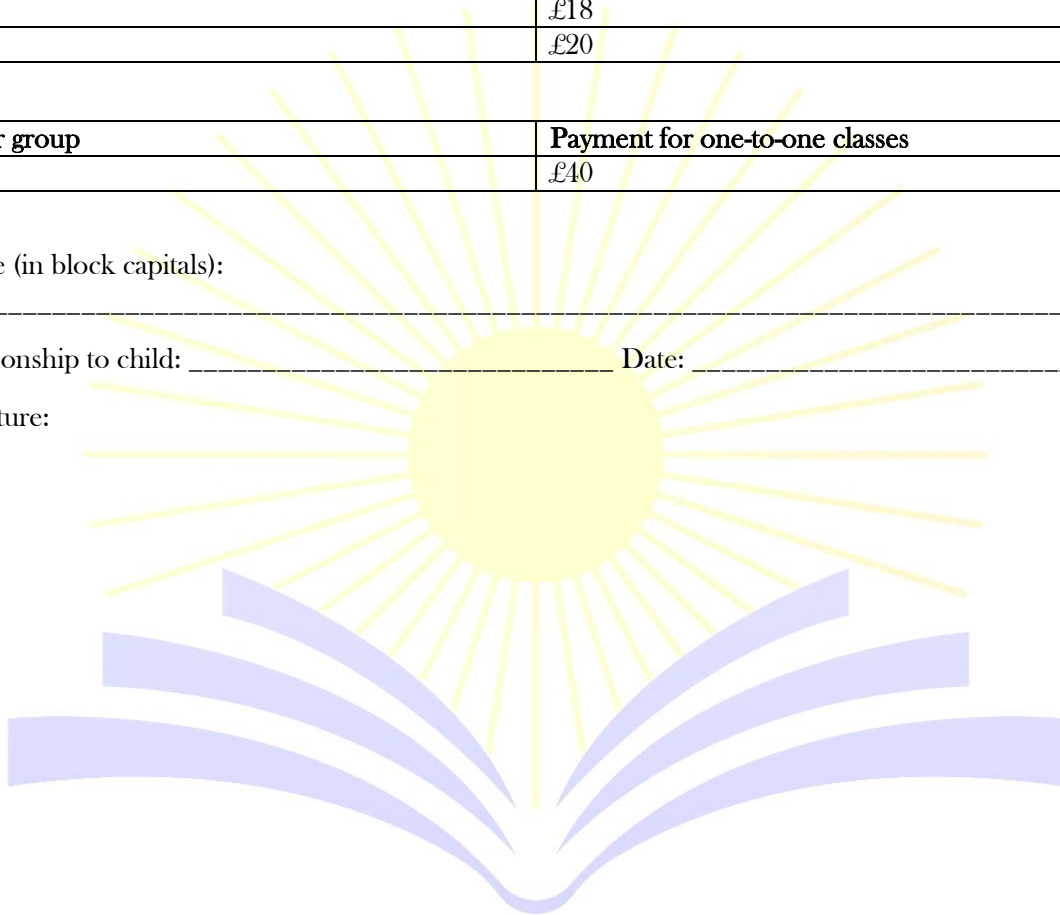
Year group	Payment for one-to-one classes
1-11	£40

Name (in block capitals):

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Relationship to child: \_\_\_\_\_ Date: \_\_\_\_\_

Signature:



M I V I A





## Student Consent Form (to be filled by student)

♣ MIVIA learning will be providing teaching lessons under the following conditions:

- \* I student of Mivia learning understand that I must respect and listen to everyone in my lesson including peers and the teacher.
- \* I student of Mivia learning understand that I must not distract or prevent other students from learning through distraction.
- \* I student of Mivia learning understand that I must put effort into learning in and out of lesson times to improve my knowledge.
- \* I student of Mivia learning understand I am responsible for my absence in lessons. Emergencies will be allowed. 3 consecutive weeks of absence will result in my space becoming allotted to another child instead.
- \* I student of Mivia learning understand that I am responsible for catching up missed knowledge from absent lessons as resources and help will always be offered to fill gaps in my knowledge.
- \* I student of Mivia learning understand I must have my camera on at all times to ensure that my teacher can identify if I need help.
- \* I student of Mivia learning understand that the teacher's camera may be turned off sometimes to carefully examine or test me without attention.
- \* I student of Mivia learning that I must have the necessary devices and required resources prepared before lessons.
- \* I student of Mivia learning understand that I must be punctual at least 5 mins prior to all my lessons including online and face to face lessons.
- \* I student of Mivia learning understand that I must bring necessary resources to my lesson at all times.
- \* I student of Mivia learning understand that the chat will only be enabled when necessary and must only be used by me for learning purposes. I will not use the chat to distract or prevent other peers from learning.
- \* I student of Mivia learning understand that I must use my device only for educational purposes during the lesson. I understand that I must use my device wisely and responsibly to ensure I grasp as much knowledge as possible from my lessons.
- \* I student of Mivia learning understand that I must pay full attention and be disciplined during lesson times to grasp knowledge.
- \* I student of Mivia learning understand that I must complete homework using a 100% of my knowledge or knowledge used from the lessons to complete my homework as it ensures as much learning as possible and identifies gaps in my knowledge. I understand that I can't use AI or my parents/peers help to complete my homework.

\* I student of Mivia learning understand that I have to complete my homework every week and return it to my teacher punctually. 3 consecutive weeks of missed homework will result your child's space becoming allotted to another child instead.

\* I student of Mivia learning understand that I must comply to all rules and regulations mentioned above to ensure that I am able to learn to my best ability.

♣ What would you like to achieve from MIVIA Learning?

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♣ What helps you learn better?

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♣ What stops you learning your best?

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Name (in block capitals):

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Date:

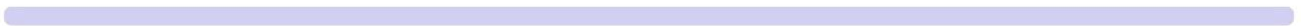
Signature:

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MIVIA





## General Data Protection Regulation

We are pleased to inform you that all personal data provided is treated as confidential at all times and will not be passed on a third party or organisation without your consent.

- \* I give permission for these details to be kept on computer or otherwise held on our records on the understanding that they will be held in accordance with privacy legislation and shall not be disclosed to third parties.
- \* I give permission for the use of my child's photos on Mivia tuition's website or WhatsApp groups.
- \* I give permission for the mention of my child's name, year group and achievements on Mivia tuition's website or WhatsApp groups.
- \* I consider my child to be medically fit to participate online or face to face class.

These are also available upon request (tick if you agree):

- I would like to receive class updates (class homework, class changes, Test Paper Class, Teaching Class and etc....) via email, call or text
- I would like to receive emails or phone calls regarding new classes, latest offers even after leaving MIVIA Learning.

Name (in block capitals):

\_\_\_\_\_

Relationship to child: \_\_\_\_\_ Date: \_\_\_\_\_

Signature:

\_\_\_\_\_

# MIVIA

Contact us:

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